FORM 10 - QSB

## QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15(d) OF

 THE SECURITIES EXCHANGE ACT OF 1934$$
\begin{gathered}
\text { For Quarterly Period Ended June 30, } 1999 \\
\text { Commission File Number } 0-16587 \\
\text {-------------- } \\
\text { South Branch Valley Bancorp, Inc. }
\end{gathered}
$$

(Exact name of small business issuer as specified in its charter)

| West Virginia | $55-0672148$ |
| :---: | :---: |
| (State or other jurisdiction of | (IRS Employer |
| incorporation or organization) | Identification No.) |

310 North Main Street Moorefield, West Virginia 26836
(Address of principal executive offices) (Zip Code)

> (304) 538-1000
(Issuer's telephone number, including area code)
Check whether the issuer: (1) has filed all reports required by Section 13 or 15(d) of the Exchange Act of 1934 during the past 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

$$
\text { Yes } \begin{gathered}
X \\
----
\end{gathered} \quad \text { No } \quad \begin{aligned}
& ---.
\end{aligned}
$$

State the number of shares outstanding of each of the issuer's classes of common equity, as of the latest practicable date:

591, 292 common shares were outstanding as of August 6, 1999
Transitional Small Business Disclosure Format (Check one):
Yes No X
This report contains 25 pages.

South Branch Valley Bancorp, Inc. and Subsidiaries
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Item 2. Management's Discussion and Analysis of Financial Condition and Results of Operations

South Branch Valley Bancorp, Inc. and Subsidiaries

|  |  | $\begin{gathered} \text { June 30, } \\ 1999 \\ \text { unaudited) } \end{gathered}$ | $\begin{gathered} \text { December 31, } \\ 1998 \\ (*) \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: |
| ASSETS |  |  |  |  |
| Interest bearing deposits |  |  |  |  |
|  |  |  |  |  |
| Federal funds sold |  | 10,006,943 |  | 4,842,745 |
| Securities available for sale |  | 64,512, 851 |  | 31, 409, 924 |
| Loans, net |  | 170,169,354 |  | 142,770,127 |
| Bank premises and equipment, net |  | 6,967,713 |  | 5,170,858 |
| Accrued interest receivable |  | 1,492,790 |  | 1,059,990 |
| Other assets |  | 7,001,561 |  | 2,735,672 |
| Total assets | \$ | 271, 865,829 | \$ | 192,999, 037 |
| LIABILITIES AND SHAREHOLDERS' EQUITY |  |  |  |  |
| Liabilities |  |  |  |  |
| Deposits |  |  |  |  |
| Non interest bearing | \$ | 17,920,867 | \$ | 11,455,674 |
| Interest bearing |  | 191,706,995 |  | 134, 917,518 |
| Total deposits |  | 209,627, 862 |  | 146,373,192 |
| Short-term borrowings |  | 16,312,904 |  | 4,644,143 |
| Long-term borrowings |  | 20,803,179 |  | 16,468,875 |
| Other liabilities |  | 1,491,245 |  | 1,367,698 |
| Total liabilities |  | 248,235,190 |  | 168,853,908 |
| Commitments and Contingencies |  |  |  |  |
| Shareholders' Equity |  |  |  |  |
| Common stock, \$2.50 par value, authorized 2,000,000 shares, |  |  |  |  |
| issued 600,407 shares |  | 1,501,018 |  | 1,501,018 |
| Capital surplus |  | 9,611,774 |  | 9,611,774 |
| Retained earnings |  | 13,687,492 |  | 13,103,264 |
| Less cost of 9,115 shares acquired for the treasury |  | $(384,724)$ |  | $(384,724)$ |
| Accumulated other comprehensive income |  | $(784,921)$ |  | 313,797 |
| Total shareholders' equity |  | 23,630,639 |  | 24,145,129 |
| Total liabilities and shareholders' equity | \$ | 271,865,829 | \$ | 192,999, 037 |

(*) - December 31, 1998 financial information has been extracted from audited consolidated financial statements

See Notes to Consolidated Financial Statements

South Branch Valley Bancorp, Inc. and Subsidiaries

|  | Three Months Ended |  | Six Months Ended |  |
| :---: | :---: | :---: | :---: | :---: |
|  | $\begin{aligned} & \text { June 30, } \\ & 1999 \end{aligned}$ | $\begin{gathered} \text { June 30, } \\ 1998 \end{gathered}$ | $\begin{gathered} \text { June 30, } \\ 1999 \end{gathered}$ | $\begin{gathered} \text { June 30, } \\ 1998 \end{gathered}$ |
| Interest income |  |  |  |  |
| Interest and fees on loans | \$3,502,911 | \$2,930,902 | \$6,657,718 | \$5,135,590 |
| Interest on securities |  |  |  |  |
| Taxable | 888,691 | 533,554 | 1,380,761 | 927, 034 |
| Tax-exempt | 78,545 | 81,502 | 158,632 | 159,599 |
| Interest on Federal funds sold | 44,161 | 84,456 | 66,529 | 133,588 |
| Total interest income | 4,514,308 | 3,630,414 | 8,263,640 | 6,355,811 |
| Interest expense |  |  |  |  |
| Interest on deposits | 1,927,705 | 1,629,654 | 3,518,213 | 2,791,855 |
| Interest on short-term borrowings | 106,657 | 57,303 | 171,852 | 122,138 |
| Interest on long-term borrowings |  |  |  |  |
|  | 276,228 | 169,544 | 515,148 | 336,665 |
| Total interest expense | 2,310,590 | 1,856,501 | 4,205,213 | 3,250,658 |
| Net interest income | 2, 203,718 | 1,773,913 | 4, 058,427 | 3,105,153 |
| Provision for loan losses | 82,500 | 75,000 | 160,000 | 120,000 |
| Net interest income after |  |  |  |  |
| Other income |  |  |  |  |
| Insurance commissions | 21,478 | 25,988 | 32,876 | 49,443 |
| Service fees on deposits | 150,343 | 97,439 | 258,144 | 175,836 |
| Securities gains (losses) | - | 4,131 | - | 4,131 |
| Other | 38,936 | 28,789 | 73,369 | 57,245 |
| Total other income | 210,757 | 156,347 | 364,389 | 286,655 |
| Other expense |  |  |  |  |
| Salaries and employee benefits | 754,807 | 552,169 | 1,389,773 | 1,020,991 |
| Net occupancy expense | 108,718 | 102,333 | 192,774 | 152,952 |
| Equipment expense | 142,597 | 99,769 | 251,667 | 180,801 |
| Supplies | 106,041 | 57,098 | 141, 555 | 82, 232 |
| Amortization of intangibles | 67,135 | 42,057 | 109,189 | 51,352 |
| Other | 513,627 | 360,266 | 824,738 | 579,436 |
| Total other expense | 1,692,925 | 1,213,692 | 2,909,696 | 2,067,764 |
| Income before income tax expense | 639,050 | 641,568 | 1,353,120 | 1,204, 044 |
| Income tax expense | 224,785 | 229,462 | 490,985 | 406,147 |
| Net income | \$ 414, 265 | \$ 412,106 | \$ 862,135 | \$ 797, 897 |
| Basic earnings per common share | \$ 0.70 | \$ 0.69 | \$ 1.46 | \$ 1.58 |
| Diluted earnings per common share | \$ 0.70 | \$ 0.69 | \$ 1.46 | \$ 1.58 |
| Dividends per common share | \$ 0.47 | \$ 0.44 | \$ 0.47 | \$ 0.44 |

See Notes to Consolidated Financial Statements

Consolidated Statements of Cash Flows (unaudited)


See Notes to Consolidated Financial Statements

South Branch Valley Bancorp, Inc. and Subsidiaries
Consolidated Statements of Cash Flows - continued (unaudited)


|  | Common Stock | Capital <br> Surplus | Retained Earnings | Treasury Stock | Accumulated Other Comprehensive Income | Total <br> Share- <br> holders' <br> Equity |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Balance, December 31, 1998 | \$1,501, 018 | \$9,611,774 | \$13,103, 264 | \$ $(384,724)$ | \$313, 797 | \$24, 145, 129 |
| Six Months Ended June 30, 1999 Comprehensive income: |  |  |  |  |  |  |
| Net income | - | - | 862,135 | - | - | 862,135 |
| Other comprehensive income, net of tax: |  |  |  |  |  |  |
| Net unrealized (loss) on securities of (\$1,098,718), net of reclassification adjustment for gains(losses) included in net |  |  |  |  |  |  |
| income of \$ - | - | - | - | - | $(1,098,718)$ | $(1,098,718)$ |
| Total comprehensive income | - | - | - | - | - | $(236,583)$ |
| Cash dividend declared on common stock (\$.47 per share) | - | - | $(277,105)$ | - | - | $(277,105)$ |
| Balance, June 30, 1999 | \$1,501, 018 | \$9,611,774 \$ | \$13,687,492 | \$(384, 724) | \$ (784, 921) | \$ 23,630,639 |
| Balance, December 31, 1997 | \$1, 042,355 | \$2,089,709 \$ | \$11, 898, 420 | \$(166, 970) | \$ 197, 038 | \$ 15, 060, 552 |
| Six Months Ended June 30, 1998 Comprehensive income: |  |  |  |  |  |  |
| Net income | - | - | 797,897 | - | - | 797,897 |
| Other comprehensive income, net of tax: |  |  |  |  |  |  |
| Net unrealized gain on securities of \$4,335, net of reclassification adjustment for gains included in net |  |  |  |  |  |  |
| income of \$2,541 | - | - | - | - | 1,794 | 1,794 |
| Total comprehensive income | - | - | - | - | - | 799,691 |
| Issuance of 183,465 shares of common stock at $\$ 43.50$ per share as consideration for the acquisition of Capital State Bank, Inc. | 458,668 | 7,522,065 | 5 | - | - | 7,980, 728 |
| Cost of 5,000 shares of common stock acquired for the treasury | - | - | - | $(217,754)$ | - | $(217,754)$ |
| Cash dividends declared on common stock (\$.44 per share) | - | - | $(262,367)$ | - | - | $(262,367)$ |
| Balance, June 30, 1998 | \$1,501, 018 | \$9,611,774 \$ | \$12,433,950 | \$(384, 724 ) | \$ 198,832 | \$ 23, 360,850 |

Note 1. Basis of Presentation
These consolidated financial statements of South Branch Valley Bancorp, Inc. and Subsidiaries ("South Branch" or "Company") have been prepared in accordance with generally accepted accounting principles for interim financial information and with instructions to Form 10-QSB and Item 310 of Regulation S-B. Accordingly, they do not include all the information and footnotes required by generally accepted accounting principles for annual year end financial statements. In the opinion of management, all adjustments considered necessary for a fair presentation have been included and are of a normal recurring nature.

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that effect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ materially from these estimates.

The results of operations for the three month and six month periods ended June 30, 1999 are not necessarily indicative of the results to be expected for the full year. The consolidated financial statements and notes included herein should be read in conjunction with the audited consolidated financial statements and notes related thereto included in the Company's Annual Report on Form 10-KSB for the year ended December 31, 1998.

The Private Securities Litigation Act of 1995 indicates that the disclosure of forward-looking information is desirable for investors and encourages such disclosure by providing a safe harbor for forward-looking statements by management. This Quarterly Report on Form 10-QSB contains forward- looking statements that involve risk and uncertainty. In order to comply with the terms of the safe harbor, the Company notes that a variety of factors could cause South Branch's actual results and experience to differ materially from the anticipated results or other expectations expressed in those forward-looking statements.

## Note 2. Earnings Per Share

Basic earnings per common share are computed based upon the weighted average shares outstanding. The weighted average shares outstanding for the six month periods ended June 30, 1999 and 1998 were 591, 292 and 504,657, respectively. The weighted average shares outstanding for the three month periods ended June 30, 1999 and 1998 were 591, 292 and 595,479, respectively.

In accordance Financial Accounting Standards Board Statement No. 128, Earning per Share, diluted earnings per share amounts assume the conversion, exercise or issuance of all potential common stock instruments unless the effect is to reduce the loss or increase the income per common share from continuing operations. At June 30, 1999, options totaling 7,500 shares of South Branch's common stock had been granted under the Company's 1998 Officer Stock Option Plan, which had the effect of increasing average shares outstanding for purposes of computing diluted earnings per share by 124 and 0 shares, for the second quarter of 1999 and 1998 respectively, and by 85 and 0 shares for the six months ended June 30, 1999 and 1998, respectively.

On December 23, 1998, Capital State Bank, Inc., a subsidiary of the Company, entered into an agreement to purchase three branch banking facilities located in Greenbrier County, West Virginia. The transaction was completed on April 22, 1999, and includes the branches' facilities and associated loan and deposit accounts. Total deposits assumed approximated $\$ 47.4$ million and total loans acquired approximated $\$ 8.9$ million as of the transaction's closing. This transaction was accounted for using the purchase method of accounting. The excess purchase price over the fair value of the net assets acquired as of the consummation date approximated \$2,267,000, which is included in other assets in the accompanying consolidated balance sheet as of June 30, 1999. This goodwill is being amortized over a period of 15 years using the straight line method.

On March 24, 1998 and March 25, 1998, the shareholders of Capital State Bank, Inc. and South Branch Valley Bancorp, Inc. respectively, approved the merger of Capital State into Capital Interim Bank, Inc., a wholly owned subsidiary of South Branch. The merger was consummated at the close of business on March 31, 1998. This acquisition was accounted for using the purchase method of accounting., and accordingly, the assets and liabilities and results of operations of Capital State are reflected in the Company's consolidated financial statements beginning April 1, 1998. The excess purchase price over the fair value of the net assets acquired as of the consummation date approximated $\$ 1,966,000$, and is being amortized over a period of 15 years using the straight line method.

During 1998, the South Branch applied for and on January 25, 1999 received preliminary approval from the Office of the Comptroller of the Currency to begin organizing a new subsidiary bank, Shenandoah Valley National Bank, to be located in Winchester, Virginia. Shenandoah Valley National Bank was granted its charter on May 14, 1999 and was initially capitalized with $\$ 4$ million, funded by a special dividend in the amount of $\$ 3$ million from the Company's subsidiary bank, South Branch Valley National Bank, and from a $\$ 1$ million term loan from Potomac Valley Bank. Shenandoah Valley National Bank opened for business on May 17, 1999. Start-up costs totaling $\$ 89,998$ related to the organization of this Institution were expensed during the second quarter of 1999.

Note 4. Securities
The amortized cost, unrealized gains, unrealized losses and estimated fair values of securities at June 30, 1999 and December 31, 1998 are summarized as follows:

| follows: | June 30, 1999 |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Amortized Cost | Unrealiz <br> Gains | $\begin{aligned} & \text { Losses } \end{aligned}$ | Estimated Fair Value |
| Available for Sale Taxable: |  |  |  |  |
|  |  |  |  |  |
| U. S. Treasury securities | \$ 2, 492,580 | \$ 18,983 | \$ | \$ 2,511,563 |
| U. S. Government agencies | 36,248,417 | 17, 208 | 34 | 35,527,591 |
| Small Business |  |  |  |  |
| Administration guaranteed loan participation certificates | 801,584 | 2,864 | 5,196 | 799,292 |
| Mortgage-backed |  |  |  |  |
| U. S. Government agencies and |  |  |  |  |
| corporations | 17,561,283 | 14,662 | - | 16,940,751 |
| Federal Reserve |  |  |  |  |
| Federal Home Loan |  |  |  |  |
| Bank stock | 2,126,600 | - | - | 2,126,600 |
| Other equity |  |  |  |  |
| securities | 306,625 | - | - | 306,625 |
| Total taxable | 59,701,389 | 53,717 | 1,378,424 | 58,376,682 |
| Tax-exempt: |  |  |  |  |
| State and political |  |  |  | 6,132,069 |
| Federal Reserve |  |  |  |  |
| Bank stock | 4,100 | - | - | 4,100 |
| Total tax-exempt | 6,087,787 | 81,508 | 33,126 | 6,136,169 |
| Total | \$65, 789, 176 | \$135, 225 | \$1, 411, 550 | \$64,512, 851 |
|  | December 31, 1998 |  |  |  |
|  |  |  |  | Estimated |
|  | Amortized | Unrealiz |  | Fair |
|  | Cost | Gains | Losses | Value |

Available for Sale Taxable:
U. S. Treasury securities
U. S. Government agencies and corporations
Small Business Administration guaranteed loan participation certificates
Mortgage-backed securities
U. S. Government agencies and corporations
Corporate debt securities
Federal Reserve Bank stock Federal Home Loan Bank stock Other equity securities

Total taxable
Tax-exempt:
State and political subdivisions Federal Reserve Bank stock

Total tax-exempt

The maturites, amortized cost and estimated fair values of securities at June 30, 1999 and December 31, 1998, are summarized as follows:

| Available for Sale |  |
| :---: | :---: |
| Amortized | Estimated |
| Cost | Fair Value |
| \$ 7,092,506 | \$ 7,022,157 |
| 24, 934, 074 | 24,522,213 |
| 27,983, 084 | 27,223,104 |
| 3,177, 887 | 3,143,752 |
| 2,601,625 | 2,601,625 |
| \$ 65,789,176 | \$ 64,512,851 |

Loans are summarized as follows:

|  | $\begin{gathered} \text { June 30, } \\ 1999 \end{gathered}$ | $\begin{gathered} \text { December } \\ 31, \\ 1998 \end{gathered}$ |
| :---: | :---: | :---: |
| Commercial, financial and agricultural | \$ 55,551,087 | \$ 41,956,586 |
| Real estate - construction | 1, 055,136 | 1,801, 317 |
| Real estate - mortgage | 85,344, 066 | 73,885,892 |
| Installment | 29,580,605 | 26,579,782 |
| Other | 580,621 | 409,382 |
| Total loans | 172,111, 515 | 144,632,959 |
| Less unearned income | 476,108 | 490,946 |
| Total loans net of unearned income | 171,635,407 | 144,142,013 |
| Less allowance for loan losses | 1,466, 053 | 1,371,886 |
| Loans, net | \$170, 169, 354 | \$142, 770, 127 |

The following presents loan maturities at June 30, 1999:

Commercial, financial and agricultural
Real estate - construction
Real estate - mortgage
Installment
Other
lows:
Due from one to five years
Due from five to ten years
Due after ten years
Equity securities

## Note 5. Loans

financial and agricultural
Real estate - construction
Real estate - mortgage
Installment

Total loans
Less unearned income
Total loans net of unearned income

Loans, net

$$
\begin{aligned}
& \text { Within After } 1 \text { but } \begin{array}{c}
\text { After } \\
1 \text { Year } \\
\text { Within } 5
\end{array} \quad 5 \text { Years } \\
& \hline
\end{aligned}
$$

| \$10, 078,238 | \$11,432,010 | \$ 34, 040, 843 |
| :---: | :---: | :---: |
| 978,139 |  | 76,997 |
| 2,533,658 | 8,415,338 | 74,395, 071 |
| 3, 497, 251 | 21,876,301 | 4,207,049 |
| 543,848 | 36,773 | - |
| \$17,631, 134 | \$41,760,422 | \$112,719,960 |

Loans due after one year with:
Variable rates
\$ 47, 235,748
Fixed rates
107,244,634
\$154, 480, 382
==ニニ========

The Company grants commercial, residential and consumer loans to customers primarily located in the Potomac Highlands, South Central, and South Eastern counties of West Virginia, and in Winchester-Frederick County, Virginia. Although the Company strives to maintain a diverse loan portfolio, exposure to credit losses can be adversely impacted by downturns in local economic and employment conditions. Major employment within the Company's market area is diverse, but primarily includes the poultry, government, health care, education, coal production and various professional, financial and related service industries.

Note 6. Allowance for Loan Losses
An analysis of the allowance for loan losses for the six month periods ended June 30, 1999 and 1998, is as follows:

|  | Six Months Ended June 30, |  | Year <br> Ended December 31, |
| :---: | :---: | :---: | :---: |
|  | 1999 | 1998 | 1998 |
| Balance, beginning of period Losses: | \$1,371, 886 | \$ 895,281 | \$ 895,281 |
| Commercial, financial \& agricultural | 14,783 | 546 | 4,063 |
| Real estate - mortgage | 30,488 | - |  |
| Installment | 33,384 | 68,881 | 124,103 |
| Other | 3,715 | 2,196 | 24,638 |
| Total | 82,370 | 71,623 | 152,804 |
| Recoveries: |  |  |  |
| Commercial, financial \& agricultural | - | 2,830 | 2,830 |
| Real estate - mortgage | 1,320 | 15,123 | 21,969 |
| Installment | 13,407 | 15, 037 | 60,797 |
| Other | 1,810 | 169 | 2,011 |
| Total | 16,537 | 33,159 | 87,607 |
| Net losses | 65,833 | 38,464 | 65,197 |
| Allowance of purchased subsidiary | - | 271,802 | 271,802 |
| Provision for loan losses | 160,000 | 120, 000 | 270,000 |
| Balance, end of period | \$1,466,053 \$ | \$1,248,619 | \$1,371, 886 |

Note 7. Bank Premises and Equipment
The major categories of Bank premises and equipment and accumulated depreciation at June 30, 1999 and December 31, 1998 are summarized as follows:

|  |  | $\begin{gathered} \text { June } 30, \\ 1999 \end{gathered}$ |  | $\begin{gathered} \text { December } 31, \\ 1998 \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: |
| Land | \$ | 1,734,978 | \$ | 1,174,679 |
| Buildings and improvements |  | 5,018,094 |  | 3,928,162 |
| Furniture and equipment |  | 2,624,319 |  | 2,327,419 |
|  |  | 9,377,391 |  | 7,430,260 |
| Less accumulated depreciation |  | 2,409,678 |  | 2,259,402 |
| Bank premises and equipment, net | \$ | 6,967,713 |  | 5,170,858 |

Note 8. Deposits
The following is a summary of interest bearing deposits by type as of June 30, 1999 and December 31, 1998:

```
June 30, December 31
```

1999 1998

Demand deposits, interest

## bearing

Savings deposits
Individual retirement accounts Certificates of deposit

Total
\$ 43, 463, 987 \$ $27,510,717$
33,552,910 14,748,928
104,151,394 83,319,247
10,538,704 9,338,626
\$191, 706,995 \$134,917,518

The following is a summary of the maturity distribution of certificates of deposit and Individual Retirement Accounts in denominations of $\$ 100,000$ or more as of June 30, 1999:

Three months or less Three through six months Six through twelve months Over twelve months

Total

| Amount | Percent |
| :---: | :---: |
| \$ 5, 498, 663 | 19.6\% |
| 5,763,148 | 20.6\% |
| 7,301,930 | 26.0\% |
| 9,467,516 | 33.8\% |
| \$28, 031, 257 | 100.0\% |

A summary of the scheduled maturities for all time deposits as of June 30, 1999 is as follows:

| 1999 | \$ 46, 515,568 |
| :---: | :---: |
| 2000 | 46, 266, 699 |
| 2001 | 11,176,497 |
| 2002 | 3,858,618 |
| 2003 | 3,673,247 |
| Thereafter | 3,199,469 |
|  | \$114, 690, 098 |

Note 9. Restrictions on Capital
South Branch and its subsidiaries are subject to various regulatory capital requirements administered by the banking regulatory agencies. Under capital adequacy guidelines and the regulatory framework for prompt corrective action, South Branch and each of its subsidiaries must meet specific capital guidelines that involve quantitative measures of South Branch's and its subsidiaries' assets, liabilities and certain off-balance sheet items as calculated under regulatory accounting practices. South Branch and each of its subsidiaries' capital amounts and classifications are also subject to qualitative judgments by the regulators about components, risk weightings and other factors.

Quantitative measures established by regulation to ensure capital adequacy require South Branch and each of its subsidiaries to maintain minimum amounts and ratios of total and Tier I capital (as defined in the regulations) to risk-weighted assets (as defined), and of Tier I capital (as defined) to average assets (as defined). Management believes, as June 30, 1999, that South Branch and each of its subsidiaries met all capital adequacy requirements to which they were subject.

The most recent notifications from the banking regulatory agencies categorized South Branch and each of its subsidiaries as well capitalized under the regulatory framework for prompt corrective action. To be categorized as well capitalized, South Branch and each of its subsidiaries must maintain minimum total risk-based, Tier I risk-based, and Tier I leverage ratios as set forth in the table below.

South Branch's and its subsidiaries', South Branch Valley National Bank's ("SBVNB"), Capital State Bank, Inc.'s ("CSB"), and Shenandoah Valley National Bank's ("SVNB") actual capital amounts and ratios are also presented in the following table (dollar amounts in thousands).

|  | Actual |  | Minimum Required Regulatory Capital |  | To be Well Capitalized under Prompt Corrective Action Provisions |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Amount | Ratio | Amount | Ratio | Amount | Ratio |
| As of June 30, 1999 Total Capital (to risk weighted assets) |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| South Branch | \$21,778 | 13.6\% | \$12,819 | 8.0\% | \$16, 023 | 10.0\% |
| SBVNB | 12, 059 | 11.5\% | 8,408 | 8.0\% | 10,511 | 10.0\% |
| CSB | 6,859 | 13.7\% | 4,014 | 8.0\% | 5,018 | 10.0\% |
| SVNB | 3,899 | 116.8\% | 267 | 8.0\% | 334 | 10.0\% |
| ```Tier I Capital (to risk weighted assets)``` |  |  |  |  |  |  |
| South Branch | 20,312 | 12.7\% | 6,409 | 4.0\% | 9,614 | 6.0\% |
| SBVNB | 10,152 | 9.7\% | 4,204 | 4.0\% | 6,306 | 6.0\% |
| CSB | 6,490 | 12.9\% | 2,007 | 4.0\% | 3,011 | 6.0\% |
| SVNB | 3,899 | 116.8\% | 134 | 4.0\% | 200 | 6.0\% |
| Tier I Capital (to average assets) |  |  |  |  |  |  |
| South Branch | 20,312 | 7.9\% | 7,717 | 3.0\% | 12,862 | 5.0\% |
| SBVNB | 10,152 | 6.7\% | 4,524 | 3.0\% | 7,540 | 5.0\% |
| CSB | 6,490 | 7.4\% | 2,624 | 3.0\% | 4,373 | 5.0\% |
| SVNB | 3,899 | 100.2\% | 117 | 3.0\% | 195 | 5.0 |
| As of December 31, 1998 |  |  |  |  |  |  |
| Total Capital (to risk weighted assets) |  |  |  |  |  |  |
| South Branch | \$23,309 | 18.4\% | \$10,126 | 8.0\% | \$12,658 | 10.0\% |
| SBVNB | 13,510 | 14.0\% | 7,721 | 8.0\% | 9,652 | 10.0\% |
| CSB | 8,976 | 30.5\% | 2,356 | 8.0\% | 2,945 | 10.0\% |
| SVNB | * | * | * | * | * | * |
| ```Tier I Capital (to risk weighted assets)``` |  |  |  |  |  |  |
| South Branch | 21,937 | 17.3\% | 5,063 | 4.0\% | 7,595 | 6.0\% |
| SBVNB | 12,468 | 12.9\% | 3,861 | 4.0\% | 5,791 | 6.0\% |
| CSB | 8,646 | 29.4\% | 1,178 | 4.0\% | 1,767 | 6.0\% |
| SVNB | * | * | * | * | * | * |
| Tier I Capital (to average assets) |  |  |  |  |  |  |
| South Branch | 21,937 | 11.5\% | 5,702 | 3.0\% | 9,504 | 5.0\% |
| SBVNB | 12,468 | 8.7\% | 4,289 | 3.0\% | 7,148 | 5.0\% |
| CSB | 8,646 | 17.7\% | 1,464 | 3.0\% | 2,441 | 5.0\% |
| SVNB | * | * | * | * | * | * |

*     - No data presented relative to SVNB as of December 31, 1998, as this subsidiary was capitalized by South Branch in April 1999.

Note 10. Pending Merger
On July 16, 1999, the Company entered into an Agreement and Plan of Merger ("Agreement") to affiliate with Potomac Valley Bank ("Potomac") in Petersburg, West Virginia. Under the terms of the Agreement South Branch and Potomac propose a merger whereby the shareholders of Potomac would exchange all of their outstanding shares of common stock for shares of South Branch common stock at a book-for-book exchange based on the respective book values of South Branch and Potomac as of the closing date. At June 30, 1999, the exchange ratio would have been 3.3188 shares of South Branch common stock for each share of Potomac's 90,000 outstanding shares of common stock. The terms of the Agreement also include, among others, that the merger is subject to South Branch changing its name to Summit Financial Group, Inc. and approval of the transaction by all applicable regulatory authorities and the shareholders of South Branch and Potomac. It is expected that the transaction will be accounted for using the pooling of interests method of accounting. As of June 30, 1999, Potomac's assets, loans, deposits and shareholders' equity totaled \$90,718,000, \$51,673,000, \$78,664,000 and \$11,937,000, respectively.

Management's Discussion and Analysis of Financial Condition and
Results of Operations

## INTRODUCTION

The following is a discussion and analysis focused on significant changes in the financial condition and results of operations of South Branch Valley Bancorp, Inc. ("Company" or "South Branch") and its wholly owned subsidiaries, South Branch Valley National Bank ("SBVNB"), Capital State Bank, Inc. ("Capital State"), and Shenandoah Valley National Bank ("SVNB") for the periods indicated. This discussion and analysis should be read in conjunction with the Company's 1998 audited consolidated financial statements and Annual Report on Form 10-KSB. This discussion may also contain forward-looking statements based on management's expectations, and actual results may differ materially.

## ACQUISITIONS AND NEW SUBSIDIARY

On May 14, 1999, SVNB, a newly organized bank subsidiary of South Branch, was granted its charter by the Office of the Comptroller of the Currency. This entity was initially capitalized with $\$ 4$ million, funded by a special dividend in the amount of $\$ 3$ million from the Company's subsidiary bank, SBVNB, and from a $\$ 1$ million term loan from Potomac Valley Bank. SVNB opened for business on May 17, 1999.

On December 23, 1998, Capital State entered into an agreement to purchase three branch banking facilities located in Greenbrier County, West Virginia. The transaction was completed on April 22, 1999, and includes the branches' facilities and associated loan and deposit accounts. Total deposits assumed approximated $\$ 47.4$ million and total loans acquired approximated $\$ 8.9$ million as of the transaction's closing. This transaction was accounted for using the purchase method of accounting and accordingly, the balances and results of operations of the branches are included in the consolidated financial statements of South Branch only from the date of purchase.

At the close of business March 31, 1998, South Branch acquired $60 \%$ of the outstanding common stock of Capital State, a Charleston, West Virginia state chartered bank with total assets approximating $\$ 44$ million at the time of acquisition, in exchange for 183,465 shares of South Branch's common stock. South Branch had previously acquired $40 \%$ of Capital State's outstanding common stock during 1997. This acquisition was accounted for using the purchase method of accounting, and accordingly, the assets and liabilities and results of operations of Capital State are reflected in the Company's consolidated financial statements beginning April 1, 1998.

Refer to Note 3 of the accompanying consolidated financial statements for additional information regarding these acquisitions.

## RESULTS OF OPERATIONS

Earnings Summary
South Branch reported net income of $\$ 414,000$ for the three months ended June 30, 1999 compared to $\$ 412,000$ for the second quarter of 1998 , representing an $0.5 \%$ increase. For the six month period ended June 30, 1999, South Branch's net income of $\$ 862,000$, increased $8.0 \%$ from the $\$ 798,000$ reported for the same period of 1998. The increase in earnings for both the quarterly and six month periods resulted primarily from growth in interest earning assets and improved service fee revenues.

Basic and diluted earnings per common share were $\$ 0.70$ for the quarter ended June 30, 1999, compared to the \$0.69 reported for the second quarter of 1998. For the six month period ended June 30, 1999, basic and diluted earnings per common share totaled $\$ 1.46$, compared to $\$ 1.58$ for the same period of 1998. The declines in year-to-date earnings per share are attributable to the dilution arising from acquisition of Capital State. The dilutive effect of this acquisition is expected to be offset in the future by improved earnings performance of Capital State resulting from its continued asset growth and planned cost control initiatives.

## Net Interest Income

The Company's net interest income on a fully tax-equivalent basis totaled $\$ 4,141,000$ for the six month period ended June 30,1999 compared to $\$ 3,188,000$ for the same period of 1998, representing an increase of $\$ 953,000$ or $29.9 \%$. This increase resulted from growth in the volume of earning assets as result of the acquisitions of Capital State and the Greenbrier County branches and as a result of solid Company-wide loan growth. South Branch's net yield on interest earning assets however decreased to $4.0 \%$ for the six month period ended June 30, 1999, compared to $4.3 \%$ for the same period in 1998. Growth in net interest income is expected to continue due to anticipated continued growth in volumes of interest earning asset, principally loans, over the near term. Conversely, the Company's net yield on earning assets is anticipated to continue to contract over the balance of 1999, primarily due to the declining yields on loans as result of generally lower interest rates and an increasingly competitive market for quality new credits.

Further analysis of the Company's yields on interest earning assets and interest bearing liabilities are presented in Table I below.

Table I - Average Balance Sheet and Net Interest Income
Analysis

|  | June 30, 1999 |  |  | June 30, 1998 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Average Balance | Earnings/ Expense | Yield/ Rate | Average Balance | Earnings/ Expense | Yield/ Rate |
| Interest earning assets |  |  |  |  |  |  |
| Loans, net of unearned income | \$154,526 | \$ 6,658 | 8.6\% | \$109,934 | \$ 5,136 | 9.3\% |
| Securities |  |  |  |  |  |  |
| Taxable | 38,020 | 1,230 | 6.5\% | 28,163 | 927 | 6.6\% |
| Tax-exempt (1) | 6,187 | 241 | 7.8\% | 6,083 | 242 | 8.0\% |
| Federal fund sold and interest bearing deposits other banks | 8,932 | 217 | 4.9\% | 4,648 | 134 | 5.8\% |
| Total interest earning assets | 207,665 | 8,346 | 8.0\% | 148,828 | 6,439 | 8.7\% |
| Noninterest earning assets |  |  |  |  |  |  |
| Cash \& due from banks | 4,253 |  |  | 3,547 |  |  |
| Bank premises and equipment | 6,312 |  |  | 3,879 |  |  |
| Other assets | 3,943 |  |  | 6,222 |  |  |
| Allowance for loan losses | $(1,403)$ |  |  | $(1,079)$ |  |  |
| Total assets | \$220,770 |  |  | \$161, 397 |  |  |
| Interest bearing |  |  |  |  |  |  |
| liabilities |  |  |  |  |  |  |
| Interest bearing demand deposits | \$ 32,263 | 515 | 3.2\% | \$ 21,650 | 355 | 3.3\% |
| Savings deposits | 21,391 | 293 | 2.7\% | 15,147 | 242 | 3.2\% |
| Time deposits | 100,693 | 2,710 | 5.4\% | 76,490 | 2,194 | 5.7\% |
| Short-term borrowings | 8,954 | 172 | 3.8\% | 5,637 | 122 | 4.3\% |
| Long-term borrowings | 18,314 | 515 | 5.6\% | 10,397 | 338 | 6.5\% |
| Total interest bearing liabilities | 181,615 | 4,205 | 4.6\% | 129,321 | 3,251 | 5.0\% |
| Noninterest bearing |  |  |  |  |  |  |
| liabilities <br> and shareholders' |  |  |  |  |  |  |
| Demand deposits | 14,156 |  |  | 10,617 |  |  |
| Other liabilities | 1,510 |  |  | 1,325 |  |  |
| Shareholders' equity | - 23,489 |  |  | 20,134 |  |  |
| Total liabilities and shareholders' equity | \$220,770 |  |  | \$161, 397 |  |  |
| Net interest earnings |  | \$4,141 |  |  | \$3,188 |  |
| Net yield on interest earning assets |  |  | 4.0\% |  |  | 4.3\% |

(1) - Interest income on tax-exempt securities has been adjusted assuming an effective tax rate of $34 \%$ for both periods presented. The tax equivalent adjustment resulted in an increase in interest income of $\$ 82,000$ and $\$ 82,000$ for the periods ended June 30, 1999 and 1998, respectively.

The provision for loan losses represents charges to earnings necessary to maintain an adequate allowance for potential future loan losses. Management's determination of the appropriate level of the allowance is based on an ongoing analysis of credit quality and loss potential in the loan portfolio, change in the composition and risk characteristics of the loan portfolio, and the anticipated influence of national and local economic conditions. The adequacy of the allowance for loan losses is reviewed quarterly and adjustments are made as considered necessary.

The Company recorded a $\$ 160,000$ provision for loan losses for the first six months of 1999, compared to $\$ 120,000$ for the same period in 1998. This increase reflects the acquisition of Capital State and continued growth of the loan portfolio. Net loan charge-offs for the first half of 1999 were $\$ 66,000$, as compared to $\$ 38,000$ over the same period of 1998. At June 30, 1999, the allowance for loan losses totaled $\$ 1,466,000$ or $0.9 \%$ of loans, net of unearned income, compared to $\$ 1,249,000$ or $1.0 \%$ of loans, net of unearned income at December 31, 1998. See Note 6 of the notes to the accompanying consolidated financial statements for an analysis of the activity in the Company's allowance for loan losses for the six month periods ended June 30, 1999 and 1998 and for the year ended December 31, 1998.

As illustrated in Table II below, the Company's non-performing assets and loans past due 90 days or more and still accruing interest has increased from \$749,000 at December 31, 1998. to \$1,203,000 at June 30, 1999. This increase resulted principally from a single borrower's credits totaling $\$ 400,000$ that were past due more than 90 days at June 30, 1999. These credits were paid off in full by the borrower in July 1999.

Table II -
Summary of Past Due Loans and Non-Performing Assets
(in thousands of dollars)

|  | June 30, |  | cembe |
| :---: | :---: | :---: | :---: |
|  | 1999 | 1998 | 1998 |
| Loans contractually past due 90 days or or more still accruing interest | \$698 | \$106 | \$355 |
| Non-performing assets: |  |  |  |
| Non-accruing loans | 310 | 139 | 297 |
| Repossessed assets | 17 | 11 | 12 |
| Foreclosed properties | 178 | 19 | 85 |
|  | \$1,203 | \$275 | \$749 |
| Percentage of total loans | 0.7\% | 0.2\% | 0.5\% |

Total other income increased approximately $\$ 78,000$ or $27.1 \%$ to $\$ 364,000$ during the first six months of 1999, as compared to the first six months of 1998. The most significant item contributing to this increase was service fees on deposits, which increased $\$ 82,000$ from approximately $\$ 176,000$ to $\$ 258,000$, or $46.8 \%$. This resulted primarily from a change in SBVNB's deposit fee structure and improved realization of fee income at Capital State during the first half of 1999. Management expects the Company will achieve similar levels of service fee income throughout the remainder of 1999.

Total noninterest expense increased approximately $\$ 842,000$, or $40.7 \%$ to $\$ 2,910,000$ during the first six months of 1999 as compared to $\$ 2,068,000$ for the first six months of 1998. This increase resulted due to: only one quarter of Capital State's noninterest expenses being included in consolidated noninterest expense for the first half of 1998 due to its acquisition on April 1, 1998, one time acquisition costs as well as operating costs associated with the Greenbrier County branches acquired April 22, 1999, and one time start up costs related to the organization and opening of SVNB.

## FINANCIAL CONDITION

Total assets of the Company were $\$ 271,866,000$ at June 30 , 1999 , compared to $\$ 192,999,000$ at December 31, 1998, representing a $40.9 \%$ increase. Table III below serves to illustrate significant changes in the Company's financial position between December 31, 1998 and June 30, 1999.

Table III -
Summary of Significant Changes in Company's Financial Position (in thousands of dollars)


## Assets

Securities
Loans, net of
unearned income

| $\$ 31,410$ | $\$ 33,103$ | $105.4 \%$ | $\$ 64,513$ |
| ---: | ---: | ---: | ---: |
| 144,142 | 27,493 | $19.1 \%$ | 171,635 |

Liabilities
Noninterest

| bearing deposits | 11,455 | 6,466 | $56.4 \%$ | 17,921 |
| :--- | ---: | :---: | ---: | ---: |
| Interest bearing <br> deposits | 134,918 | 56,789 | $42.1 \%$ | 191,707 |
| Short-term <br> borrowings <br> Long-term <br> borrowings | 4,644 | 11,669 | $251.3 \%$ | 16,313 |
|  | 16,469 | 4,334 | $26.3 \%$ | 20,803 |

The increase in securities available for sale resulted primarily from the purchase of U.S. government agency securities and mortgage backed securities during the first half of 1999. Purchases of these securities were made primarily to invest a significant portion of the $\$ 34.3$ million in net funds the Company realized in conjunction with the acquisition of three branch banks in Greenbrier County, West Virginia in April 1999, and as part of South Branch's ongoing asset/liability management strategy, which strives to minimize interest rate risk while enhancing the financial position of the Company.

Growth in both noninterest bearing and interest bearing deposits reflects the approximate $\$ 47.2$ million in deposits acquired with the Greenbrier County branches and SVNB's deposit growth to $\$ 10.4$ million at June 30, 1999 following the new Bank's opening in May 1999.

Growth in loans during the first six months of 1999, occurring primarily in the commercial and real estate portfolios, was funded principally by short-and long-term borrowings from the Federal Home Loan Bank and by deposits acquired with the Greenbrier County branches.

Refer to Notes 4, 5 and 8 of the notes to the accompanying consolidated financial statements for additional information with regard to changes in the composition of the South Branch's securities, loans and deposits between June 30, 1999 and December 31, 1998.

LIQUIDITY
Liquidity reflects the Company's ability to ensure the availability of adequate funds to meet loan commitments and deposit withdrawals, as well as provide for other transactional requirements. Liquidity is provided primarily by funds invested in cash and due from banks, Federal funds sold, securities and interest bearing deposits with other banks maturing within one year, and lines of credit with the Federal Home Loan Bank which totaled approximately $\$ 48.6$ million at June 30, 1999 versus $\$ 45.1$ million at December 31, 1998. Further enhancing the Company's liquidity is the availability as of June 30, 1999 of additional securities totaling $\$ 64.5$ million classified as available for sale in response to an unforeseen need for liquidity.

The Company's liquidity position is monitored continuously to ensure that day-to-day as well as anticipated funding needs are met. Management is not aware of any trends, commitments, events or uncertainties that have resulted in or are reasonably likely to result in a material change to the South Branch's liquidity.

## CAPITAL RESOURCES

Maintenance of a strong capital position is a continuing goal of Company management. Through management of its capital resources, the Company seeks to provide an attractive financial return to its shareholders while retaining sufficient capital to support future growth. Shareholders' equity at June 30, 1999 totaled $\$ 23,631,000$ compared to $\$ 24,145,000$ at December 31, 1998, representing a decline of $2.1 \%$ which resulted primarily from the net unrealized loss of $\$ 1,099,000$ on available for sale securities during the first half of 1999.

See Note 9 of the notes to the accompanying consolidated financial statements for information regarding regulatory restrictions on the Company's and its subsidiaries' capital.

YEAR 2000
The Year 2000 Issue is the result of many existing computer programs and other date dependent electronic devices using only the last two digits, as opposed to four digits, to indicate the year. Such computer systems and devices may be unable to recognize a year that begins with 20XX instead of 19XX. If not corrected, the computer programs and devices could cause systems to fail or other computer errors, leading to possible disruptions in operations or creation of erroneous results. South Branch recognizes the significant potential risk associated with the Year 2000 Issue and, in a Company-wide effort, is taking steps to ensure that its internal systems are secure from such failure.

The Company's Year 2000 Plan ("Plan") addresses all its systems, software, hardware, and infrastructure components. The Plan identifies and addresses "Mission Critical" and "Non-mission Critical" components for Information Technology ("IT") systems and Non-information Technology ("Non-IT") systems. IT includes, for example, systems that service loan and deposit customers. Non-IT systems include security systems, elevators, utilities and voice/data communications. An application, system, or process is deemed "Mission Critical" if it is vital to the successful continuance of a core business activity.

South Branch's Plan follows a five phase approach recommended by bank regulatory authorities. These phases are: Awareness, Assessment, Renovation, Testing/Validation, and Implementation. During the Awareness Phase, management gathered information and appointed a project steering committee to coordinate the Company's Year 2000 efforts. In the Assessment Phase, South Branch identified its Mission Critical IT and Non-IT systems and performed an inventory of all systems, software, hardware, equipment and components that potentially could be affected by the Year 2000 issue. The Renovation Phase involves implementing program changes and new components, where applicable, to accommodate identified Year 2000 issues. In the Testing/Validation Phase, the Company is testing renovated applications and components to ensure they are Year 2000 compliant. During the Implementation Phase, applications, systems and other components are fine-tuned and final programs and components are placed into operation.

South Branch's estimated progress as of June 30, 1999 towards meeting the Plan's goals for both IT and Non-IT systems by phase are as follows:

|  | Estimated <br> Percent <br> Complete | Completion <br> Date |
| :--- | :--- | :--- |
| Phase Mission Critical $100 \%$ | $06 / 30 / 1998$ |  |
| Awareness | $100 \%$ | $09 / 30 / 1998$ |
| Assessment | $100 \%$ | $06 / 30 / 1999$ |
| Renovation | $06 / 30 / 1999$ |  |
| Testing/Validation | $100 \%$ | $06 / 30 / 1999$ |
| Implementation | $100 \%$ |  |
| Non-mission Critical |  | $06 / 30 / 1998$ |
| Awareness | $100 \%$ | $09 / 30 / 1998$ |
| Assessment | $100 \%$ | $06 / 30 / 1999$ |
| Renovation | $100 \%$ | $06 / 30 / 1999$ |
| Testing/Validation | $100 \%$ | $06 / 30 / 1999$ |

South Branch depends on various third-party vendors, suppliers, and service providers, and will be dependent on their continued service in order to avoid business interruptions. Any interruption in a third party's ability to provide goods and services, such as issues with telecommunication links and providers of electricity, could interrupt South Branch's ability to meet its customer's needs. South Branch has identified several third-party relationships considered Mission Critical, and is presently working with each to test transactions and/or interfaces between its processors, obtain appropriate information from each party, or assess each party's readiness with regard to the Year 2000 Issue.

Identifiable costs for the Company's Year 2000 project during 1999 approximated \$20,000, substantially all of which were capital expenditures for the replacement of computers and other date dependent electronic devices. The cost to complete the Plan is not expected to exceed $\$ 20,000$.

Major business risks associated with the Year 2000 problem include, but are not limited to, infrastructure failures, disruptions to the economy in general, excessive cash withdrawal activity, closure of government offices and clearing houses, and increased problem loans and credit losses in the event that borrowers fail to properly respond to the problem. These risks, along with the unlikely risk of South Branch failing to adequately complete the remaining phases of its Plan and the resulting possible inability to properly process business transactions expose the Company to loss of revenues, litigation, and asset quality deterioration.

The Year 2000 problem is unique in that it has never previously occurred; thus, it is not possible to completely foresee or quantify the overall or any specific financial or operational impacts to the Company or to third parties which provide Mission Critical services to the Company. South Branch has developed comprehensive Year 2000 contingency plans in the event that Mission Critical third party vendors or other third parties fail to adequately address Year 2000 issues. Such plans principally involve internal remediation or utilization of alternative vendors.

PART II. OTHER INFORMATION
Item 4. Submission of Matters to a Vote of Security Holders
On April 27, 1999, at the annual meeting of the shareholders of South Branch Valley Bancorp, Inc., the matters set forth below were voted upon. The number of votes cast for or against, as well as the number of abstentions and withheld votes concerning each matter are indicated in the following tabulations.

1. Election of John W. Crites to the Company's Board of Directors for a two year term.

| For | Withheld |
| ---: | ---: |
| 435,101 | 5,716 |

2. Election of the following listed individuals to the Company's Board of Directors for three year terms.

|  | For | Withheld |
| :--- | ---: | ---: |
| Frank A. Baer, III | 434,937 | 5,880 |
| Donald W. Biller | 439,240 | 1,577 |
| Jeffrey E. Hott | 434,878 | 5,939 |
| Ronald F. Miller | 435,131 | 5,686 |
| Russell F. Ratliff, Jr. | 435,158 | 5,659 |
| Harry C. Welton | 447,332 | 0 |

The following directors' terms of office continued after the 1999 annual shareholders' meeting: James M. Cookman, Georgette R. George, Thomas J. Hawse, III, Gary L. Hinkle, Harold K. Michael, Oscar M. Bean, Phoebe F. Heishman, H. Charles Maddy, III and Charles S. Piccirillo.
3. Ratify Arnett \& Foster, CPA's to serve as the Company's independent auditors for 1999.

$$
\begin{array}{rrr}
\text { For } & \text { Against } & \text { Abstentions } \\
438,611 & 75 & 1,802
\end{array}
$$

Item 6(a). Exhibits required by Item 601 of Regulation S-B
Exhibit 10. Employment Agreement
Exhibit 11. Statement re: Computation of Earnings per Share
Exhibit 27. Financial Data Schedule - electronic filing only

Item 6(b). Reports on Form 8-K
None.

Pursuant to the requirements of the Securities Exchange Act of 1934, the Registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

SOUTH BRANCH VALLEY BANCORP, INC.
(Registrant)

By:/s/ H. Charles Maddy, III
H. Charles Maddy, III,

President and
Chief Executive Officer

## By:/s/ Robert S.Tissue

Robert S. Tissue,
Vice President and
Chief Financial Officer

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Date: August 13, 1999
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THIS EMPLOYMENT AGREEMENT (this "Agreement") made in duplicate originals and effective this 5th day of February, 1999, is between CAPITAL STATE BANK, INC., a West Virginia corporation (the "Company"), and C. DAVID ROBERTSON ("Employee").

WHEREAS, the Company offers the terms and conditions of employment hereinafter set forth and the Employee has indicated his willingness to accept such terms and conditions in consideration of his employment with the Company.

NOW, THEREFORE, in consideration of the mutual promises and covenants made in this Agreement, the parties agree as follows:

1. Employment. The Company hereby employs Employee and Employee hereby accepts employment with the Company as President and Chief Executive Officer of the Company and member of the Board of Directors of the Company upon the terms and conditions set forth herein effective March 8, 1999, or such earlier date as the parties may mutually agree.
2. Term. The term of this Agreement shall be for five (5) years, unless one of the parties terminates this Agreement as provided herein. Upon termination of the original term of the Agreement, the Board of Directors of the Company shall review the Agreement at least annually, and may, with the consent of the Employee, extend this term of employment for additional one (1) year term(s), in which case such term shall end one (1) year from the date on which it is last renewed.
3. Duties. Employee shall perform and have all of the duties and responsibilities that may be assigned to him from time to time by the Board of Directors of the Company. Employee shall devote his best efforts on a full-time basis to the performance of such duties.
4. Compensation and Benefits. During the term of employment, the Company agrees to pay Employee a base salary and to provide benefits as set forth in Exhibit $A$, which is attached hereto and incorporated herein by reference.
5. Termination by the Company or Employee. The employment of Employee with the Company may be terminated by any one of the following means, in which case Employee shall be entitled to such compensation as is described below:
A. Mutual Agreement. The Employee's employment may be terminated by mutual agreement of the parties upon such terms and conditions as they may agree.
B. For Cause.
(1) The Employee's employment may be terminated by the Company for cause consisting of one or more of the reasons specified in Paragraph 5(B)(2)(a) - (e) below; provided, however, that if the cause of termination is for a reason specified in Paragraph 5(B)(2)(a) below, and if in the reasonable judgment of the Board of Directors of the Company the damage incurred by the Company as a result of Employee's conduct constituting cause is damage of a type that is capable of being substantially reversed and corrected, the Company shall give Employee thirty (30) days advance notice of the Company's intention to terminate his employment for cause and a reasonable opportunity to cure the cause of the possible termination to the satisfaction of the Company.
(2) For purposes of this Agreement, the term "cause" shall be defined as follows:
(a) Employee's negligence, malfeasance or misfeasance in the performance of Employee's duties that can reasonably be expected to have an adverse impact upon the business and affairs of the Company, including but not limited to (i) failure of Employee to ensure the overall quality of the Company's loan portfolio is maintained at a level which is satisfactory to the Board of Directors of the Company, and (ii) failure of the Employee to ensure that the Company's loan loss experience remains at a level which is satisfactory to the Company's Board of Directors;
(b) Employee's commission of any act constituting theft, intentional wrongdoing or fraud;
(c) The conviction of the Employee of a felony criminal offense in either state or federal court; Any single act by Employee constituting gross negligence or which causes material harm to the reputation, financial condition or property of the Company; or
(e) The death of Employee during the term of this Agreement, in which event the Company shall pay to the estate of the Employee any compensation for services rendered but unpaid prior to the Employee's date of death.
(3) The Board of Directors of the Company shall determine, in its sole discretion, whether any acts and/or omissions on the part of Employee constitute "cause" as defined above. Notwithstanding the foregoing, Employee shall be entitled to arbitrate a finding of the Board of Directors of "cause" in accordance with Paragraph 9 hereof.
(4) In the event that Company terminates Employee's employment for cause as defined above, Employee shall be entitled to be paid his regular salary and benefits up to the effective date of the termination, but not any additional compensation.
C. Not for Cause. Employee's employment may be terminated by
the Company for any reason so long as Employee is given thirty (30) days advance written notice (or payment in lieu thereof). In the event of a termination pursuant to this subparagraph, Employee shall be entitled to payment from the Company equivalent to the base salary compensation set forth in this Agreement for the remaining term of the Agreement or severance pay equal to six (6) months of base salary payments, whichever is greater.
D. Employee Resignation. Employee recognizes and understands the vital role he plays in the Company's development of the Company, and therefore agrees not to resign from employment during the initial four-year term of this Agreement except in the event of his disability. If the Employee resigns in violation of this commitment, Employee agrees to comply with the restrictions set forth in Paragraph 6 below.
E. Change in Control. Exhibit $B$ hereto sets forth the rights and responsibilities of the parties in the event of a change in control, as defined therein, and is incorporated herein by reference.
6. Noncompetition and Nonsolicitation. In consideration of the covenants set forth herein, including but not limited to the severance pay set forth in Paragraph 5(E) and Exhibit A, Employee agrees as follows:
A. For a period of five (5) years after Employee's employment with the Company is terminated by Employee for any reason other than Employee's disability or Good Reason (as that term is defined in Exhibit B hereto), Employee shall not, directly or indirectly, engage in the business of banking in the City of Charleston or the Counties of Kanawha and Greenbrier, West Virginia, or in any other county in which the Company has operating offices at the time of the termination. For purposes of this Paragraph 6(A), being engaged in the business of banking shall mean Employee's presence or work in a bank office in the specified geographic area or Employee's solicitation of business from clients with a primary or principle office in the specified geographic area.
B. During Employee's employment by the Company and for five (5) years after Employee's employment with the Company is terminated by Employee for any reason other than Employee's disability, Employee shall not, on his own behalf or on behalf of any other person, corporation or entity, either directly or indirectly, solicit, induce, recruit or cause another person in the employ of the Company or its affiliates to terminate his or her employment for the purpose of joining, associating or becoming an employee with any business which is in competition with any business or activity engaged in by the Company or its affiliates.
C. Employee further recognizes and acknowledges that in the event of the termination of Employee's employment with the Company for any reason other than Employee's disability, (1) a breach of the obligations and conditions set forth herein will irreparably harm and damage the Company; (2) an award of money damages may not be adequate to remedy such harm; and (3) considering Employee's relevant background, education and experience, Employee believes that he will be able to earn a livelihood without violating the foregoing restrictions. Consequently, Employee agrees that, in the event that Employee breaches any of the covenants set forth in this Paragraph 6, the Company and/or its affiliates shall be entitled to both a preliminary and permanent injunction in order to prevent the continuation of such harm and to recover money damages, insofar as they can be determined, including, without limitation, all costs and attorneys' fees incurred by the Company in enforcing the provisions of this Paragraph 6. Such relief may be sought notwithstanding the arbitration provision set forth in Paragraph 10 below.
7. Definition of Disability. For purposes of the Agreement, the term "disability" shall mean a physical or mental condition rendering Employee substantially and permanently unable to perform the duties of an officer and director of a banking organization.
8. Notices. Any notice required or permitted to be given under this Agreement shall be sufficient if in writing and sent by registered or certified mail listed herein. In the case of Employee, to the following address: 206 Georgetown Place, Charleston, West Virginia 25314. In the case of the Company, addressed to H. Charles Maddy, III in care of South Branch Valley Bancorp, Inc., P.0. Box 680, Moorefield, WV 26836. Any notice sent pursuant to this paragraph shall be effective when deposited in the mail.
9. Confidential Information. Employee shall not, during the term of this Agreement or at any time thereafter, directly or indirectly, publish or disclose to any person or entity any confidential information concerning the assets, business or affairs of the Company, including but not limited to any trade secrets, financial data, employee or customer/client information or organizational structure.
10. Arbitration. Any dispute between the parties arising out of or with respect to this Agreement or any of its provisions or Employee's employment with the Company shall be resolved by the sole and exclusive remedy of binding arbitration. Arbitration shall be conducted in Charleston, West Virginia in accordance with the rules of the American Arbitration Association ("AAA"). The parties agree to select one arbitrator from an AAA employment panel. The arbitration shall be conducted in accordance with the West Virginia Rules of Evidence and all discovery issues shall be decided by the arbitrator. The arbitrator shall supply a written opinion and analysis of the matter submitted for arbitration along with the decision. The arbitration decision shall be final and subject to enforcement in the local circuit court.
11. Entire Agreement. This Agreement constitutes the entire Agreement between the parties and shall supersede all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter hereof, and may not be changed or amended except by an instrument in writing to be executed by each of the parties hereto.
12. Severability. If any provision hereof, or any portion of any provision hereof, is held to be invalid, illegal or unenforceable, all other provisions shall remain in force and effect as if such invalid, illegal or unenforceable provision or portion thereof had not been included herein. If any provision or portion of any provision of this Agreement is so broad as to be unenforceable, such provision or a portion thereof shall be interpreted to be only so broad as is enforceable.
13. Headings. The headings contained in this Agreement are included for convenience or reference only and shall have no effect on the construction, meaning or interpretation of this Agreement.
14. Governing Law. The laws of the State of West Virginia shall govern the interpretation and enforcement of this Agreement.
15. Amendments. Any amendments to the Agreement must be in writing and signed by all parties hereto except that extensions of the term of this Agreement under Paragraph 2 above, may be evidenced by minutes of a meeting of the Board of Directors.
16. Wavier of Breach. No requirement of this Agreement may be waived except by a written document signed by the party adversely affected. A waiver of a breach of any provision of the Agreement by any party shall not be construed as a waiver of subsequent breaches of that provision
17. Counterparts. This Agreement may be executed in counterparts, all of which shall be considered one and the same Agreement and each of which shall be deemed an original.

IN WITNESS WHEREOF, the Company has caused this Agreement to be executed in its corporate name by its corporate officer thereunto duly authorized, and Employee has hereunto set his hand and seal, as of the day and year first above written:

CAPITAL STATE BANK, INC.
By: /s/ H. Charles Maddy, III
-----------------------------
Its: Director
/s/ C. David Robertson
C. David Robertson

Exhibit A
Compensation and Benefits
A. Base Salary. Employee's starting base salary shall be as mutually agreed upon by Company and Employee. Employee shall be considered for salary increases on the basis of merit beginning in the third year of his employment.
B. Bonus. In addition to the base salary provided for herein, Employee shall be eligible for incentive bonuses subject to goals and criteria to be determined by the Board of Directors of the Company.
C. Other Compensation. The Company shall provide the following other compensation to Employee, up to a maximum of $\$ 7,000$ per year:
(1) An amount equal to Employee's monthly country club dues.
(2) An amount equal to the premiums on the life insurance policy held by Employee as of the effective date of this Agreement.

Employee shall be subject to taxation on such other compensation as required by the Internal Revenue Code.
D. Vacation. Employee shall be entitled to all paid vacation and holidays and other paid leave as provided by the Company to other employees.
E. Fringe Benefits. The Company shall afford to Employee the benefit of retirement plans afforded to all other Company officers, subject to the terms and conditions thereof. In the event that Employee's health insurance coverage is discontinued or becomes unavailable to him for some reason outside the control of Employee, Employee shall be afforded the opportunity to enroll in the Company's health insurance plan; provided, however, that the Company may adjust the Other Compensation set forth above in Paragraph $C$ in an amount equivalent to the cost of Employee's participation in the Company's health insurance plan.
F. Business Expenses. The Company shall reimburse Employee for all reasonable expenses incurred by Employee in carrying out his duties and responsibilities, including but not limited to reimbursing civic club organization dues and reasonable expenses for customer entertainment.
G. Automobile. The Company shall provide Employee with the use of an automobile for the employee's business and personal use. The Company shall be responsible for expenses associated with the vehicle including but not limited to taxes, gasoline, licenses, maintenance, repair, insurance and reasonable cellular phone charges. Employee shall be subject to tax for his personal use of the vehicle in accordance with the Internal Revenue Code and any applicable state law. Upon approval of the Company, appropriate replacement vehicles may be provided in the future.
H. Director's Fees. The Company shall pay Employee the same director's fees as are provided to other inside officer members of the Board of Directors.

Exhibit B
Change in Control Agreement
A. Definitions. For purposes of this Exhibit B, the following definitions shall apply:
(1) "Change of Control" means
(a) a change of ownership of the Company that would have to be reported to the Securities and Exchange Commission as a Change of Control, including but not limited to the acquisition by any "person" and/or entity as defined by securities regulations and law, of direct or indirect "beneficial ownership" as defined, of twenty-five percent (25\%) or more of the combined voting power of the Company's then outstanding securities; or
(b) the failure during any period of three (3) consecutive years of individuals who at the beginning of such period constitute the Board for any reason to constitute at least a majority thereof, unless the election of each director who was not a director at the beginning of such period has been approved in advance by directors representing at least two-thirds (2/3) of the directors at the beginning of the period; or
(c) the consummation of a "Business Combination" as defined in the company's Articles of Incorporation.
(2) "Salary" means the greater of the initial base salary or the average of Employee's full earnings reported on IRS Form W-2 for the two full year periods immediately prior to the date of the consummation of the Change of Control or for the two full year periods immediately preceding the Date of Termination, whichever is greater.
(3) For purposes of this Exhibit B, "Good Cause" has the same meaning as the term "cause" set forth in Paragraph 5(B)(2) of the foregoing Employment Agreement.
(4) "Disability" means a physical or mental condition rendering Employee substantially unable to perform the duties of an officer and director of a banking organization.
(5) "Retirement" means termination of employment by Employee in accordance with Company's (or its successor's) retirement plan, including early retirement as approved by the Board of Directors.
(6) "Good Reason" means
(a) A Change of Control in the Company (as defined above) and:
(i) a decrease in Employee's Salary below its level in effect immediately prior to the date of consummation of the Change of Control, without Employee's prior written consent; or
(ii) a material reduction in the importance of Employee's job responsibilities or assignment of job responsibilities inconsistent with employee's responsibility prior to the Change in Control without Employee's prior written consent; or
(iii) a geographical relocation of Employee to an office more than 20 miles from Employee's location at the time of the Change of Control or the imposition of travel requirements inconsistent with those existing prior to the Change in Control without Employee's prior written consent; or
(b) Failure of the Company to obtain assumption of this Change in Control Agreement by its successor as required by Paragraph $E(1)$ below; or
(c) Any removal of Employee from, or failure to re-elect Employee to any of Employee's position with Company immediately prior to a Change in Control (except in connection with the termination of Employee's employment for Good Cause, death, Disability or Retirement) without Employee's prior consent.
(7) "Wrongful Termination" means termination of Employee's employment by the Company or its affiliates for any reason other than at Employee's option, Good Cause or the death, Disability or Retirement of Employee prior to the expiration of eighteen (18) months after consummation of the Change of Control.
B. Compensation of Employee Upon Termination for Good Reason or Wrongful Termination within Twenty-four (24) Months of a Change in Control. Except as hereinafter provided, if Employee terminates his employment with the Company for Good Reason or the Company terminates Employee's employment in a manner constituting Wrongful Termination, the Company agrees as follows:
(1) The Company shall pay Employee a cash payment equal to Employee's Salary, on a monthly basis, multiplied by the number of months between the Date of Termination and the date that is eighteen (18) months after the date of consummation of the Change of Control.
(2) For the year in which termination occurs, Employee will be entitled to receive his reasonable share of the Company's cash bonuses, if any, allocated in accordance with existing principles and authorized by the Board of Directors. The amount of Employee's cash incentive award shall not be reduced due to Employee not being actively employed for the full year.
(3) Employee will continue to participate, without discrimination, for the number of months between the Date of Termination and the date that is eighteen (18) months after the date of the consummation of the Change of Control in benefit plans (such as retirement, disability and medical insurance) maintained after any Change of Control for employees, in general, of the Company, or any successor organization, provided Employee's continued participation is possible under the general terms and conditions of such plans. In the event Employee's participation in any such plan is barred, the Company shall arrange to provide Employee with benefits substantially similar to those which Employee would have been entitled had his participation not been barred. However, in no event will Employee receive from the Company the employee benefits contemplated by this subparagraph if Employee receives comparable benefits from any other source.
(4) Paragraph 6 (Noncompetition and Nonsolicitation) of the foregoing Agreement shall not apply.
C. Other Employment. Employee shall not be required to mitigate the amount of any payment provided for in this Change in Control Agreement by seeking other employment. The amount of any payment provided for in this Change in Control Agreement shall not be reduced by any compensation earned or benefits provided (except as set forth in Paragraph $B(3)$ above) as the result of employment by another employer after the Date of Termination.
D. Rights of Company Prior to the Change of Control. This Change in

Control Agreement shall not effect the right of the Company or Employee to terminate the foregoing Agreement or the employment of Employee in accordance thereof; provided, however, that any termination or reduction in salary or benefits that takes place after discussions have commenced that result in a Change in Control shall be presumed (without clear and convincing evidence to the contrary) to be a violation of this Change in Control Agreement entitling Employee to the benefits hereof, so that any termination by Company shall be deemed to be a wrongful termination, and all references in this Change in Control Agreement to Salary shall be deemed to mean the Salary, as defined herein, based on the earnings Employee would have had prior to any reduction thereof.
(1) The Company shall require any successor (whether direct or indirect, by purchase, merger, consolidation or otherwise) to all or substantially all of the business and/or assets of the Company, by agreement in form and substance satisfactory to Employee, to expressly assume and agree to perform this Change in control Agreement. Failure of the Company to obtain such agreement prior to the effectiveness of any such succession shall be a breach of the this Change in Control Agreement and shall entitle Employee to compensation from the Company in the same amount and on the same terms as he would be entitled to hereunder if he terminated his employment for Good Reason hereunder.
(2) This Change in Control Agreement and all rights of Employee hereunder shall inure to the benefit of and be enforceable by Employee's personal or legal representatives, executors, administrators, successors, heirs, distributees, devisees, and legatees. If Employee should die while any amounts would still be payable to him hereunder if he had continued to live, all such amounts, unless otherwise provided herein, shall be paid in accordance with the terms of this Agreement to Employee's devisee, legatee, or other designee or, if there be no such designee, to Employee's estate.

## EXHIBIT 11

Statement re: Computation of Earnings per Share

|  | Three Months Ended June 30, |  | Six Months Ended June 30, |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 1999 | 1998 | 1999 | 1998 |
| Numerator: |  |  |  |  |
| Net Income | \$414, 265 | \$412,106 | \$862,135 | \$797, 897 |
| Denominator: |  |  |  |  |
| Denominator for basic earnings per share -weighted average common shares |  |  |  |  |
| outstanding | 591,292 | 595,479 | 591,292 | 504,657 |
| Effect of dilutive securities: |  |  |  |  |
| Denominator for diluted earnings |  |  |  |  |
| weighted average common shares outstanding and |  |  |  |  |
| assumed conversions | 591,416 | 595,479 | 591,377 | 504,657 |
| Basic earnings per share | \$0.70 | \$0.69 | \$1.46 | \$1.58 |
| Diluted earnings per share | \$0.70 | \$0.69 | \$1.46 | \$1.58 |
|  | ===== | ===== | === | ===== |

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South Branch Valley Bancorp, Inc.

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## DEC-31-1999

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